**Acquisition Process Model Version Number:** Version 9.0

Date Released: **9 Jan 19**

**Summary of Change(s) and Enhancements:** The purpose of the Acquisition Process Model (APM) Version Description Document (VDD) is to identify and describe, at a high-level, the changes in the APM from the previous version to the new version being released. The VDD is a tool that supports project management, configuration management (CM) and quality control activities associated with the APM. A VDD will be developed for each minor and major release in accordance with the APM Configuration Management Plan.

Version 9.0 incorporated several changes as listed below. The intent of this version is to update the model with revisions to the following documents: AFLCMC Standard Process for Cost Capability Analysis (CCA) Version 1.4, AFLCMC Standard Process for Logistics Health Assessment Version 1.8, AFLCMC Standard Process for Engineering Data Management Version 4.0, AFLCMC Standard Process for Designation of Lead Developmental Test Organization Version 3.1, AFLCMC Standard Process for Engineering Technical Assistance Request, AFMCMAN 63-1202 Air Force Materiel Command Engineering Technical Assistance Request (ETAR) Process, AFLCMC Standard Process for Intel Supportability Analysis Version 1.4, AFLCMC Standard Process for Change Control Version 2.4, AFLCMC Standard Process for Product Support Business Case Analysis Version 1.6, AFLCMC Standard Process for Packaging, Handling, Storage & Transportation Version 1.2, AFLCMC Standard Process for Financial Funds Flow & Funds Control Version 1.6, AFLCMC Standard Process for Intelligence Sensitivity Determination Version 3.2, AFLCMC Standard Process for Cybersecurity Assessment and Authorization Version 3.0, AFMAN 65-605, Volume 1 Budget Guidance and Technical Procedures, AFI 65-601, Volume 1 Budget Guidance and Procedures, DoDI 5200.39 Critical Program Information (CPI) Identification and Protection Within Research, Development, Test, and Evaluation, Section 804 (Middle Tier) Status Report, Middle Tier Quarterly Report, 2018 JCIDs Manual, CJCSI 5123.01 H, Section 804 Training, DoDI 4245.14 DoD Value Engineering (VE) Program, DoDI 5200.44 Protection of Mission Critical Functions to Achieve Trusted Systems and Networks (TSN), DoDI 3150.09 Chemical, Biological, Radiological, and Nuclear Survivability Policy, DoDI 4205.01 DoD Small Business Programs (SBP), DoDI 5025.01 DoD Issuances Program, DoDI 8320.04 Item Unique Identification (IUID) Standards for Tangible Personal Property, DoDM 4120.24 Defense Standardization Program Procedures, DoDD 5000.71 Rapid Fulfillment of Combatant Commander Urgent Operational Needs, DoDI 5000.75 Business System Requirements and Acquisition, DoDD 5000.01 The Defense Acquisition System, Federal Acquisition Regulation (FAR), Part 10 Market Research, Federal Acquisition Regulation (FAR), Part 15 Contracting by Negotiating, Federal Acquisition Regulation (FAR), Part 15.201 Exchanges with Industry before Receipt of Proposals, Federal Acquisition Regulation (FAR), Part 15.203 Requests for Proposals, Federal Acquisition Regulation (FAR), Part 15.3 Source Selection, Federal Acquisition Regulation (FAR), Part 15.503(b) Notifications to Unsuccessful Offerors: Post award Notices, Federal Acquisition Regulation (FAR), Part 15.504 Award to Successful Offeror, Federal Acquisition Regulation (FAR), Part 15.506 Postaward Debriefing of Offerors, Federal Acquisition Regulation (FAR), Part 19.201 Small Business, Federal Acquisition Regulation (FAR), Part 19.6 Certificates of Competency and Determinations of Responsibility, Federal Acquisition Regulation (FAR), Part 19.704 Subcontracting Plan Requirements, Federal Acquisition Regulation (FAR), Part 19.705-4 Reviewing the Subcontracting Plan, Federal Acquisition Regulation (FAR), Part 19.804-2 Agency Offering, Federal Acquisition Regulation (FAR), Part 19.805-2 Contracting with the Small Business Administration (The 8(a) Program, Federal Acquisition Regulation (FAR), Part 49.402 Termination of Fixed-Price Contracts for Default, Federal Acquisition Regulation (FAR), Part 52.209 Contractor Qualifications Provisions and Clauses, Federal Acquisition Regulation (FAR), Part 7 Acquisition Planning, Federal Acquisition Regulation (FAR), Part 7.104 Acquisition Plans, Federal Acquisition Regulation (FAR), Part 9.3 Contractor Qualifications: First Article Testing and Approval, AFI 65-508. Fix a variety of typos. The following specific changes are included in Version 9.0 of the APM:

1. 1.3.2.7.8 - Fix the description of both processes to match the definitions from the table in the CCA Standard Process
2. 1.3.2.7.10 - Replace Step 10.1 with “Coordinate Outputs with Stakeholders” in the description of Perform Sensitivity Analysis
3. 1.3.2.7.x - Revise the definitions for Value Hierarchy and Value Function to match those in the CCA Lexicon (attachment in the CCA Standard Process)
4. 1.5.1.1.12.5 - Revise the process and input/output metadata to reflect the words from Attachment 1 of the AFLCMC Standard Process for Product Support Business Case Analysis. Add the Days (cycle time) to the metadata for each process. Still Reviewing inputs/outputs for changes. AF
5. 1.4.3.1.1.4 - Revise the process metadata to reflect AFMCMAN 63-1202 instead of the AFLCMC Standard Process. Use Figure 1 for all process metadata.
6. 1.4.3.1.1 - Revise the process metadata to reflect AFMCMAN 63-1202 instead of the AFLCMC Standard Process for the Address Engineering Technical Assistance Requests process.
7. 1.1.4.19 - Change the word “complete” to “review” in the description for “Determine LHA is Needed”
8. 1.1.4.19 - Correct work hours for process titled “roll up and analyze” to 20 work days.
9. 1.1.4.19 - Remove the process “Perform Trend Analysis”
10. 1.1.4.19 - Rename the process “Perform & Submit LHA” is now Create new and Submit LHA. Replace Logistician with Program Logistician.
11. 1.1.4.19 - Update performer Functional lead Logistician/PSM LHA
12. 1.1.4.19 - Add process for Provide LHA Pre-approval Brief between Review and Approve LHA. Process performer will be PSM. Cycle time 1 Hour.
13. 1.1.4.19 - Revise references to SMART to Acquisition App Store
14. 1.5.1.2.2.7 - Add a process for Conduct AFLCMC Engineering Data Management (Organic). Revise the process name for Conduct AFLCMC Engineering Data Management to Conduct AFLCMC Engineering Data Management (Contract)
15. 1.5.1.2.2.7.9 - Revise this process to reflect the Table 2 WBS in the AFLCMC Standard Process for Engineering Data – indicate links to other processes within the APM, e.g., Prepare RFP, Contract Award, Various Reviews (CDR/PDR/SVR/FCA/PCA)
16. 1.5.1.2.2.7.11 - Create this process to reflect the Table 2 Organic WBS in the AFLCMC Standard Process for Engineering Data.
17. 1.4.5.1.2 - Annotate the cycle times to indicate that these apply to AFLCMC only.
18. 1.5.1.2.6.5.2 - Add additional details based on section 1.3 of document under Conduct Requirements Analysis of Efforts Intel Data Requirements from AFLCMC Standard Process for Intel Supportability Analysis
19. 1.1.4.15.4 - Add Steps 4.2 -4.5 from the AFLCMC Standard Process for Cybersecurity Assessment & Authorization to the corresponding processes. Add a note to reflect this (as well as a link to the AFLCMC Standard Processes page).
20. 1.1.4.15.5 - Add Steps 5.1 -5.3 from the AFLCMC Standard Process for Cybersecurity Assessment & Authorization to the corresponding processes. Add a note to reflect this (as well as a link to the AFLCMC Standard Processes page).
21. Various - For all processes that reference (5 processes) AFI 65-601, Volume 1, add a reference to AFMAN 65-605, Volume 1 (same sections). In each of these processes, revise the AFI 65-601, Volume 1 reference to Section 1.2.3.2.
22. 1.5.1.2.2.6.3 - Note: Need to close the parentheses at the end of the note.
23. 1.3.3.4 - Add template to output titled “Quarterly Report”
24. 1.1.1, 1.1.1.3 - Delete the ILCM EF and all the associated processes/inputs/outputs used solely on the 1.1.1.3 page
25. Various - 2018 JCIDS Manual Changes
26. Various - CJCSI 5123.01H changes
27. 1.1.3.2.8 - Adjust description for process titled “Assign Joint Staffing Designator” to reflect the change in number of JSD from five to three. Based on Appendix C to Enclosure A, Section 3.2.3.6
28. 1.1.3.2.9 - Adjust metadata to reflect updated information in JCIDS.
29. 1.1.3.2.10 - Add Process for CICA Review. Process is the same as Tripwire process on 1.1.3.2.9 except for a process box titled “Conduct Up-Front Assessment”
30. 1.1.3.2.11 - Add Process for CIP Review. Process is the same as Tripwire process on 1.1.3.2.9 except for a process box titled “Conduct Up-Front Assessment”
31. 1.3.2.1.4 - Remove Process titled Conduct JROC/JCB Tripwire Process for ICD.
32. 1.3.3.4 - Add a note to the page with a link to the Section 804 Training.
33. 1.3.3.4.9 - Move template currently listed as quarterly report to Tri yearly report. Add a process titled “Provide OSD Quarterly Report” output/template titled “Quarterly Report”
34. 1.1.3.2 Note 2, 1.3.2.1.4 Note 1, 1.3.2.4.2 Note 2 - Mandatory KPPs have decreased from six to four. The four mandatory KPPs are Energy, System Survivability, Force Protection, and Sustainment. The net-ready performance attribute needs to provide a summary table depending on the system which can be determined to be a KPP, KSA, or APA. Adjust the notes in the model.
35. 1.4.1.4 - Remove page from the model.
36. 1.4.1.4.2 - Remove page from the model.
37. Owners/ Performers - DDR (Deputy Director for Requirements) has changed to DDRCD (Deputy Director for Requirements and Capability Development)-Updated AF
38. 1.3.3, 1.3.3.6 - Change Process Owner to USD A&S per DoDD 5000.71
39. 3.2.5 - Change Process Owner to USD A&S for the following processes: Identify Functional and Technical Opportunities, Develop Tailored Implementation Plans
40. 1.5.2.1.5.1.4 -Change process titled “Conduct AF CAIG Meeting” to “Conduct Cost Review Board Meeting”. Change performer from Air Force Cost Analysis Improvement Group to the Cost Review Board. Update metadata to reflect change to Cost Review Board
41. 1.5.2.1.5.1.4 - Update timing of Conduct CIPT Kick off meeting to 180 days.
42. Program Review Pages - Replace AF CAIG with AF Cost Review Board (CRB).